Transfer Instruction Letter

Date: _____

To: Action Stock Transfer Corp
2469 E. Fort Union Blvd, Suite 214
Salt Lake City, UT 84121

ISSUANCE INSTRUCTIONS:

Attached are my Medallion Guaranteed certificates. Listed below is the information for **each** certificate I would like you to issue:

Legal Name	Street Address	City, State, Zip	Tax ID/SSN	Cost Basis	No. of Shares
				Total (must equal number of shares attached)	

DELIVERY INSTRUCTIONS:

First Class Mail: ☐

FedEx: ☐ **UPS:** ☐ **DHL:** ☐ **Account number (required for overnight shipping):** _____

Delivery address if different than shareholder addresses listed above:
_____
_____

I have attached $25 for each certificate you are to print plus $30 for each restriction removal (if applicable). I am paying by a check payable to Action Stock Transfer Corp or credit card (form attached). I have also attached a restriction removal request form and legal opinion (if applicable).

Sincerely,

_____
Name
Street Address
City, State, Zip
Phone number
Email address